



07/09/2023

## Call for Tenders: Production and Shipping Solution for Notebooks

We invite suppliers to submit their proposals for the production and distribution of notebooks based on the specifications outlined below:

### Notebook Specifications:

1. Format: A5, Hardcover.
2. Cover: white, no cover design (blank), sharp corners. Please submit proposals for both options: textile cover as well as white hardback carton or matte cellophane cover.
3. Endpaper Printing: Printed endpapers (glued transition from book cover to inside pages).
4. Inner Pages: At least 160 pages, 90g paper weight.
5. Printed Inner Pages: 8 printed pages distributed throughout the notebook, the rest of the pages shall be blank.
6. Color printing options for endpaper and printed inner pages: Please submit proposals for both options: print in CMYK (4/4), and CMYK+ 2 Pantone (6/6)
7. Page Grid for non-printed pages: Preferably blank.
8. Edition: 10,000 copies.

### Production and Storage:

- Either staggered production or storage should be possible because the material is required at different times and in 11 different locations.

### Shipping Information:

We require shipping cost estimates and possibilities to deliver to locations in Germany, Czech Republic, UK, US, and Israel. The shipping schedule and locations are as follows:

- **November 20, 2023:** Berlin (Germany) – 2 locations.
- **December 2023:** Los Angeles (US), New York (US) – 2 locations
- **February 2024:** London (UK) – 2 locations.
- **March 2024:** Prague (CZ) – 1 location.
- **August 2024:** Jerusalem (Israel) – 2 locations.
- **Oktober 2024:** Frankfurt, Heidelberg (Germany) – 2 locations.

We encourage all interested suppliers to submit their best offers by **September 20, 2023**. Proposals should include a comprehensive breakdown of costs, production schedules, and any other relevant details. Our evaluation criteria are cost effectiveness and sustainability. All queries can be addressed to Dr. Irene Aue-Ben-David at [leobaeck@leobaek.org](mailto:leobaeck@leobaek.org).

Thank you for your attention and interest. We look forward to reviewing your proposals.

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